BOH

January 22, 2014

Regular meeting of the Monson Board of Health was called to order at 5:50 p.m.Members present were Beau Schneider, Vicki Alfano and Carrie Payne. Damien Arthur was in attendance, as a potential new member.

Motion to accept the minutes from January 8, 2014 was made by Beau Schneider with the slight change in wording, “ Beau Schneider gave the Board information regarding a phone call to Dr. Richard Smith” and seconded by Carrie Payne after the correction was noted.

The minutes of March 20, 2013 cannot be accepted at this time and were tabled.

Bill schedules, abatements and licenses signed. Vice Chair, Beau Schneider will temporarily sign under BOH Chairman until the Board is re-structured.

Board of health responsibilities:

* **Beavers** – Carrie Payne –Lorri McCool to date has not submitted her new cover letter that is being drafted for potential new beaver situations. It will be presented to the Board soon. Carrie Payne printed State regulations and also checked other town’s on the web. These will be reviewed, compiled and possibly at a later date, printed for the BOH table and also the link on the Town website.
* **Bulky Day** –nothing new at this time.
* **Communicable Diseases**- Beau Schneider- checking MAVEN on a regular basis and up to date at this time. Will work on old back log data. Beau explained what MAVEN was to Mr. Arthur and it’s importance. Beau also stated that it would be very helpful, if Dr.’s office’s had a portal to do all the input and follow-up themselves, as the cases developed. Would cut down on paperwork and expedite information.
* **Emergency Preparedness** –Carrie Payne- Beau Schneider mentioned that in the near future, possibly a meeting should be scheduled with Liz Manley, Lorri McCool and the Board. Carrie Payne suggested contacting Liz Manley and possibly setting up a meeting at the shelter over Feb. school vacation between Feb. 17-21st. Carrie will also contact the Dart trailer coordinator and schedule a meeting to tour the trailer. Current registration and plates should also be checked. It was also suggested by Carrie Payne that possibly there should be a “back-up” kennel, if needed during an emergency for overflow that the Dart trailer couldn’t handle. Claire Forgues to make a copy of the COOP for both Carrie Payne and Vicki Alfano for review and this will be updated after the meeting with Liz Manley.
* **Finances**- Beau Schneider- nothing new to report.
* **Floor Drains**- Beau Schneider- Beau Schneider gave a brief overview to Damien Arthur what floor drains were and basic yearly monitoring.
* **Food Safety**-Beau Schneider-Nothing new to report.
* **Hazardous Waste Day**-Beau Schneider- Nothing new to report.
* **Health Fair**- Carrie- Nothing new to report.
* **Medical Reserve Corp.** Beau – As noted above under Emergency Preparedness.
* **Outdoor Wood Burning Units**-Beau Schneider- Beau Schneider asked Vicki Alfano about the smoke level emitted from the OWB on Hovey Rd. Still present, but no complaints.
* **Press Relations**-Carrie Payne- Nothing new to report.
* **Recycling**- Claire Forgues to contact Republic Services to schedule Bruce Stanas and Mike Szczepan for the Feb 5th meeting. Board to work with Republic Services to update re-cycling materials available for residents.
* Tobacco-Beau-no descript policy on e-cigarettes. Following the State lead.
* **Trash**- Nothing new to report.
* **Wells**-Lorri McCool & Beau Schneider-Nothing new to report.

 Beau Schneider advised the Board that Dr. Smith had given him some valuable insight on questions to ask potential new Board members. Beau Schneider mentioned checking with other communities and what their policies and requirements are. Ultimately, decisions are to be made within the Board of Health and then forwarded to the Selectmen for appointment.

 Carrie Payne had her laptop with the 2013 Town Report including all the entries and changes suggested for review. The report was critiqued by the Board with final changes and Carrie will e-mail it to the office, so that it might be submitted via e-mail to the Selectmen’s office for Feb. 1st.,2014.

 Vicki Alfano asked, if the Board should schedule their first sub-committee meeting to start working on re-vamping the rate/fee schedule. Lorri McCool to attend for her input. It was decided to meet informally Feb. 19th at 5:30 pm, as a working meeting which would not be an open meeting or scheduled to the public. There will only be one open meeting in February.

 Office and building keys distributed to Carrie Payne and Vicki Alfano, as well as photo ID’s distributed. A thank you letter to the Fire Chief, as well as a certificate signed by the Board in appreciation for the preparation of the ID’s to be sent.

Reviewed correspondence and mail. Beau Schneider still in possession of items # 4 & 5 from the Jan. 8th meeting to review, as well as Lorri McCool with # 6.

Next meeting scheduled for Wednesday, February 5, 2014 at 5:30pm.

Beau Schneider made motion to adjourn at 8:12 pm and seconded by all.